

# **Producing and Managing Your Business Documents Will Either Waste Your Money, Or Increase Your Profits.**



## **But What Makes The Difference?**

# **Eliminate Waste From Your Document Production, and Manage Your Documents More Efficiently. Give Your Staff The Tools They Need To Work More Productively.**

## Special points of interest:

- 40% reduction on copying and printing costs for Supply Direct Limited—Simply by following the recommendations made after a Free Print Audit—see page 5
- A 32% cost reduction and significant business benefits—see page 6
- Find out how easily you could implement a document management system—see page 9

## Guarantees Of Our Commitment To You

No one likes to admit that things can go wrong. However, like you, we are only human. That's why we always remove your risk with this guaranteed assurance. If within 90 days of purchasing a recommended document solution from Quadtronix you don't agree that it's one of the best business decisions you've ever made, we will collect the goods, restore any original software/systems and provide a full refund. Our service levels are also guaranteed. If we fail to meet your expectations we will refund your money for the period in question. No questions asked. We provide our own free extended warranty for our hardware products for 5 years, or the full design life. If it fails we will replace it immediately—pure and simple.

## **WHAT'S YOUR CHALLENGE?**

**Copiers and Printers becoming more and more unreliable?  
Printer consumables getting more and more expensive?  
Seem to be using more and more printing ink?**

Look inside – you'll find short case studies and audit results that reveal how other companies have been able to slash their costs and benefit from improved productivity, backed by free machine upgrades and 4 hour call-out times with a 92% "fix first time" performance.

**Are you drowning under mountains of paper information?  
Is your office space being taken up by filing cabinets?  
Are you unable to find and access your information instantly?  
Are you concerned about disaster recovery?**

Turn to page 9—find out how you can improve efficiency, reduce costs, reduce your storage space, prevent lost or damaged documents and make documents readily available to improve your customer service and ensure you remain compliant.

**Printing cheques, business cards or posters?  
Need a Scanner?  
Want to email your documents direct from your copier?  
Need to track and manage usage of your printers?  
Need finance arranged?  
Do you have multiple maintenance agreements?  
Need to rent a copier?**

See page 7—advice, demonstrations, print samples, trial systems, or simply tap into our knowledge.

**Need re-assurance, not sure whether to take the next step?**

Turn to page 13—see for yourself our awards, accreditations and a selection of our existing clients.

# Do You Really Know How Much Your Printers And Copiers Are Costing You?

## There's Every Chance You Can Upgrade Technology, Improve Efficiency, And Reduce Your Costs.

Mr Phil Kenny, Facilities Manager at the Royal Horticultural Society (RHS) receives consistently high services. "We have been using Quadtronix since 1992 when they originally supplied us with photocopying equipment... they now supply us with a full range of products with multi function capability".

Mr Guy Hornsby, Facilities Manager at Quick Address Systems QAS comments "Quadtronix have made significant savings to the cost of our printing and copying. For example, changing our process to include network MFP's (Multi Functional Products) for the production of our technical manuals saved us 44% of our expenditure on paper and postage. Over the course of a year this added up to a considerable saving of £5,750".

"I am delighted that my scepticism has proved unfounded and that we are now able to enjoy a greater range of facilities on our photocopiers at a much reduced price. Thank you for all your help and all best wishes for future successes."

B.A. Slater, Company Secretary  
The Methodist Newspaper Co. Ltd.  
(Methodist Recorder)

Here are some typical symptoms you might relate to, which means that there are probably multiple opportunities within your business to drive out some of the costs and inefficiencies of your document printing and production.

- ◆ Copiers and Printers becoming more and more unreliable?
- ◆ You have numerous printers on your network(s), each printing an unknown quantity each day. You are unsure of the toner/ink coverage per page so therefore don't know how much each page is costing you?
- ◆ Staff continuously complaining about copier's downtime?
- ◆ Printer consumables getting more and more expensive?
- ◆ Multiple printers means multiple suppliers, multiple toner cartridges, multiple stationery orders, more time and more storage space.
- ◆ Ordering consumables from one supplier, paying the lease costs to another supplier, servicing is done by yet another supplier and the maintenance is controlled by yet another?
- ◆ Printers and copiers maintained by different suppliers?
- ◆ Seem to be using more and more printing ink?
- ◆ You know staff are printing copies that are not required but you can't control who is doing it and how much you are wasting?
- ◆ You think using colour in-house is expensive so you are outsourcing some jobs to save money?
- ◆ Is colour being used when it shouldn't be?
- ◆ Do you feel you are tied into an agreement which you can't terminate?
- ◆ Would you prefer to eliminate capital expenditure on printers, copiers, scanners and faxes?
- ◆ Prefer to establish a fixed cost for printing and receive one bill detailing all costs, ideally calculated using a per-page pricing scheme?
- ◆ Would you prefer to be free from maintenance hassles and have access to the latest printers and multifunctional devices?
- ◆ Would you prefer not to tie up your money in hardware when carrying out budgetary planning?

### [Read On To Discover How We Can Identify The Real Opportunities Lying Hidden In Your Business.](#)

Remember, because we guarantee tangible results from everything we do for our clients, we work very hard to ensure we get it right first time. Our sales consultants do not follow set scripts or techniques to "close the sale". Instead they consult with you and discuss how you manage your business information and documents. To identify exactly where you can increase profit or improve the speed of your workflow and decision-making, they will provide print audits and cost analysis and undertake site and location surveys. We have learnt that by counselling hands-on users for their opinions and frustrations, we can deliver a far more practical and incisive needs analysis.

# Increase User Satisfaction, Service And Functionality, Reduce Administration Time And Storage Space Whilst Making A Significant Reduction In Costs And Making A Worthwhile Contribution To The Environment.



Improved Efficiency  
Plus  
Improved Productivity

Taking advantage of a Free Print Audit could prove that you are already using the most cost-effective solution, are as productive as possible and are doing your bit for the environment by using the greenest products.

Our in-depth report could prove this, which would provide you with the evidence that you have been independently audited and are already using the best solution for your company.



Put yourself in control  
Keep your finger on  
the button

You may realise that you are facing issues and challenges regarding your current copiers and printers. But are you aware of all the possible benefits which could automatically be yours by upgrading?

- ◆ **A significant reduction in costs**—improved profit—lower operating costs—direct measurable cost savings—as opposed to uncontrollable laser printer running costs—one supplier for service and maintenance—one invoice—centralised administration
- ◆ **Make an environmental contribution**—rationalisation and digital connectivity—on-demand fixing technology achieves ultra-low power consumption and high performance—use of sandwich moulding technology that enables the use of recycled materials (such as the plastic exterior panels) - use of components recovered from existing models—100% recycled papers are acceptable—Double-sided printing and copying capability—Use of ozone-free electrical charging technology—Use of lead-free components and materials (lenses, solder and wiring) - Use of chromate-free steel plates
- ◆ **Increased user satisfaction** by smarter printer rationalisation and connectivity—eliminate frustration that users experience with older printers and copiers—give users the tools they need to perform productively and efficiently
- ◆ **Increased service and functionality**—Desktop finishing—added convenience of stapling, hole-punching and other document planning directly from the desktop via intuitive printer driver software. Allow six steps to become one step—which means greater productivity—double-sided printing and copying—image size reduction (fit twice as much information on a page)

If you are serious about identifying your bottlenecks, lowering the Total Cost of Ownership (TCO) of your products and finding out where money is being wasted. And are keen to improve your productivity and efficiency then don't delay, book your **FREE PRINT AUDIT** today.

Make one telephone call and we will visit your office, analyse your situation, ascertain all your current equipment and related expenditure. We will note all your challenges and headaches, talk to your staff, ensure we understand your workflow mechanisms, check your meter readings and invoices.

We take away the information and based on our experience and expertise we will give you our best solution.

As we did for Mr Damian Bell of Supply Direct Limited.

**Please don't wait to book your audit. Because we're focused on giving prompt, proactive service to our existing clients, we can only make 4 audit appointments available each month.**

**Simply pick up the phone and call one of our experts on 0800 252 282,  
email [rsvp@quadtronix.co.uk](mailto:rsvp@quadtronix.co.uk) or  
log your details online.**

# Supply Direct Limited enjoy a massive **40%** reduction on their copying and printing costs with Quadtronix.

Supply Direct

Suite 8,  
Priory House,  
8 Battersea Park  
Road, London  
SW8 4BH  
T: 020 7622 9119  
F: 020 7622 0567



Chris Rumble,  
Quadtronix  
Sales Manager



Canon iRC 2880i

## Mr. Damian Bell, Managing Director Sales & Marketing Supply Direct Limited speaks about his experience with Quadtronix

"I knew we had outgrown our Kyocera KM-2530 copier. Although it had been reliable and ideal when originally installed, now printing at only 25 pages per minute black and white, it wasn't keeping up with our increasing print volume.

Also we had an HP8500 laserjet printer for colour printing and there was absolutely no way of telling how much this was costing. Both products had been supplied by a different company and were serviced by another, consumables were provided by yet another! I guessed that a fair amount of admin time was being wasted managing the consumables, maintenance, invoicing and callouts required but I wasn't sure how to calculate how much.

I continually read advertisements from companies quoting massive savings to be had on printing and copying costs due to high Total Cost of Ownership but I wasn't entirely sure whether this applied to my organisation's situation or even if they were true.

We then received a quotation from a company who recommended that we replace the KM-2530 with a Canon iR3225, a new model but still a black & white machine. The quotation was higher than I envisaged but I still had reservations about retaining the HP8500 due to the high consumable costs.

I decided to get a second opinion and contacted Quadtronix. Chris Rumble arranged to meet me at my office and I soon realised that he was very experienced in his field and had obviously dealt with companies in my situation. He asked about our requirements, took meter readings, looked at invoices and spoke to my staff. He analysed everything and verbally provided the Total Cost of Ownership of my products.

Chris then recommended that we replace both our products with a Canon iRC2880i multifunctional device, which would provide us with both black and white and colour printing, double-sided printing and it would be networked. This product had cost-effective colour printing whereby it would detect which pages contain colour and then print accordingly. So when colour isn't required, you pay only for black and white prints.

I received a detailed written quotation confirming everything Chris had explained. The machine was ordered, installed, the old equipment removed, my staff trained all within 14 days. I now have one point of contact for servicing, supplies and any problems. I receive one detailed invoice per month, the machine does what Chris said it would and I am more than happy.

I would have no hesitation in recommending Quadtronix. I was sceptical as I am sure other people are. My advice is just go for it., contact Quadtronix, ask for a Free Print Audit and see how much better off you could be."

# Lark Insurance Broking Group Renew Their Contract And Enjoy A Massive **32%** Saving on Their Printing and Copying Costs



**Gerald Coetzee**  
 Divisional Director  
 Lark Insurance Broking  
 Group

Originally founded in 1948 as a family business. Now with a wealth of private and corporate clients and offices located in Barking, Colchester, Farnborough, London and Maidstone.



### **Quality**

The amount of excellence in the finished product

### **Money**

The financial impact of a job -- from the cost of the supplies to the employee's salary

### **Time**

The amount of time taken to complete the job

Improving the quality while lowering the time and money spent on your workflow processes will maximise your efficiency.

## What Gerald had to say about his experience with Quadtronix

"After a happy 7 year business relationship with Quadtronix, our renewal was due. I had no hesitation with continuing with Quadtronix as our sole supplier and maintainer of our office equipment. Our latest upgrade saved us an amazing 32% on our colour printing costs."

"Prior to Quadtronix we had multiple machines in place all with different Suppliers and differing lease agreements. This also meant we had multiple consumables, administration, invoices and service calls.

I remember how impressed I was during my first meeting with Quadtronix. They assessed our existing equipment and spoke to our staff to ascertain our requirements. I then received a written report with their recommendations and quotation. Our relationship commenced with just 1 multifunctional black and white photocopier with printing, scanning and fax functionality. This single model replaced 7 of our existing desktop products. We paid a fixed monthly charge which included all our consumables and we had one number to use for any service calls. Our administration time and costs were greatly reduced.

Our requirements, satisfaction and service levels were reviewed on a regular basis by our Quadtronix Account Manager, Chris Rumble.

As our business grew, so did our copying requirements. Today, we have progressed to a total of 9 Black and White multifunctionals. Our last upgrade was suggested by Chris Rumble following a print assessment of our HP Colour Printer. He recommended we install a colour machine, the Canon iRC3080i, which was networked to give availability to multiple users. The timing of this was perfect as we were in the process of expanding to another building in the Minorities in London. Due to the cost-effectiveness of this product we have saved an amazing 32% on our colour printing. Our new machine was even put on a 4 year lease to coincide with our existing machines, thus reducing additional invoicing.

Looking ahead, I am keen to work with Quadtronix to replace all our existing desktop printers, both standalone and networked with environmentally-friendly cost-efficient products. This project will enable us to further reduce our consumable requirements and administration overheads and reduce our cost per page printing.

In the future, our company is keen to implement an Electronic Document Management System to reduce our paperwork and filing cabinets and provide instant access to our information, thereby increasing our customer service levels. When the time is right, I will have no hesitation in contacting Chris to arrange a Data Survey for Lark Insurance."



**Chris Rumble**  
 Sales Manager  
 Quadtronix Business  
 Systems

Based in London since 1990. Members of Institute of Directors, London Chamber of Commerce, Docklands Business Club and BNI



# Tapping Into Our Experience and Using Our Services Will Eliminate Wasted Time, Effort And Money, Thus Allowing You To Get On With The Important Matter Of Running Your Business. Reap The Benefits Already Experienced By Our Existing Clients.



Solutions Delivered  
On-Time  
Allowing You To Get On  
With What's Important...  
Your Business



Bespoke solutions because  
everyone's requirements are  
different but the advantages  
are the same

"Re: Quadtronix: We would confirm that we have dealt with this company since September 1992 from which date they have supplied and maintained various copier systems at our premises.

We are most satisfied with the products supplied and have found their after-sales service to be both prompt and attentive. In this respect we would have no hesitation in recommending the company."

C.J. Pheasant

Operations Manager and

B.H. Sykes

Premises Manager

Berliner Bank AG

(London Branch)

## WHO WANTS TO TAP INTO OUR EXPERIENCE TO ELIMINATE WASTED TIME AND MONEY FROM THEIR BUSINESS?

- ◆ Free Consultancy/Advice/Print Samples/Written quotations
- ◆ Audits/Surveys/Analyse your processes, file structures and mechanisms
- ◆ Working Demonstrations/Trial Systems
- ◆ Financing to suit/leasing/loan & rental machines
- ◆ Flexible delivery and installation options
- ◆ Tailored maintenance and servicing packages to exceed your demands
- ◆ User training/customer surveys/regular reviews and updates
- ◆ Dedicated account management team

## WHAT CAN WE DO FOR YOU?

- ◆ Lower your print/copy costs
- ◆ Reduce your environmental impact
- ◆ Upgrade your printers to cartridge-free
- ◆ Provide you with a managed print plan—free printers—retain your capital—pay only for the prints you use
- ◆ Bridge the gap between paper and digital workflows by integrating your digital copier or scanner into your business applications
- ◆ Reduce your filing space, enable you to meet compliance regulations and provide you with a simple Archiving and Disaster Recovery system—No software or hardware to install
- ◆ Protect your emails and attachments, ensuring you are up to speed with your legal obligations regarding email management
- ◆ Reduce your service charge for colour copies to 3.5p—and no surcharge for A3
- ◆ Provide you with a fully-reconditioned machine for short-term hire or rent—where you want it, when you want it, for as long as you want it
- ◆ Implement a full Electronic Document Management System for you to store all your documents, images, sound & video files, spreadsheets, text files, e-mails and retrieve them from any pc in seconds

# We Recommended Barnardo's install a multi-functional Printer. They Saved More Than A Third Of The Previous Outsourcing Arrangement. The In-House Solution produced around 100,000 copies in its first year and created an operating surplus of £5,700.



The Canon CLC3200 Multifunctional Colour Printer



Quadtronix sales consultant Terry Mears has worked very closely with Barnardo's during this time, including as a volunteer, which helps his understanding of the charity's exact needs. As a result Barnardo's has been a Quadtronix customer for 18 years and currently has 40 Canon multifunctional printers (MFPs) in the LEaSE region alone.



## WHAT HAVE WE DONE FOR OTHERS?

Quadtronix helps Barnardo's give children back their future supported by Canon— Cost savings poured directly back into children's care initiatives



### Background

To fulfil its philosophy of giving the most vulnerable and disadvantaged children a better start in life and the chance of a better future, Barnardo's must continuously attract new volunteers and increase fundraising levels, while simultaneously promoting its children's services.

Until 18 months ago, Barnardo's LEaSE (London, East and South East England) region outsourced the production of these hard copy materials. Doing so, however, was proving increasingly expensive for the charity, as well as becoming more and more difficult to manage due to the sheer volume and diversity of work being produced.

### The Solution

Docklands-based Quadtronix provides best of breed document solutions to a vast number of customers across the South East. Reflecting its strong commitment to after sales service, the company is accredited to Canon UK's highest level of customer support, the DSA GOLD Standard. For Barnardo's, Quadtronix recommended a solution built around Canon's CLC3200 colour multifunctional printer (MFP).

Celya Maxted, Corporate Volunteer Development Manager at Barnardo's, comments: "The provision of Canon's colour copier and printer solution in the LEaSE regional office has been invaluable in helping me supply 96 Southern retail shops with fantastic quality volunteer recruitment posters, as well as volunteer policy portfolios for shop managers who do not have access to a computer.

### Significant cost savings

Since installation of the MFP, Barnardo's has benefited from cost savings of more than one-third compared to its previous outsourcing arrangement. The in-house solution produced around 100,000 copies in its first year and created an operating surplus of £5,700. This money was poured straight back into children's services, tackling the most urgent issues that affect children in today's society - such as parenting, homelessness, disability, bereavement and abuse - which demonstrates good stewardship for the charity.

**Are You Drowning Under Mountains of Paper  
Information?  
Is Your Valuable Office Space Being Taken Up By Filing  
Cabinets?  
Are You Ready For Your Next Audit?  
Are You Compliant?  
Is Your Information Readily To Hand?**

“A four drawer filing cabinet costs £16,000 to fill and £1,440 p.a. to maintain. If your office space costs £35 per sq. ft., then ten typical four drawer filing cabinets will cost £5,240 p.a. just to accommodate them, that's without the cost of copying!



**Drowning in paper and struggling to create a file system that can cope with it?**  
Don't sink,  
contact us for a demonstration of proven document management systems.

"Thank you for the recent training provided on our document management software. The system is proving to be a hit with staff and we are already freeing up much needed and valuable office space. I look forward to extending this project into other areas in due course."

Ciaran Byrne  
I.T. Manager  
St. John Ambulance  
(London Division)

**How much is your valuable time worth?**

The average professional spends 6 weeks per year waiting or searching for mis-filed documents. On a salary of £40,000 p.a. that's costing your organisation £4,615!

Conventional filing is also expensive in terms of the valuable space it takes up. A four drawer filing cabinet costs £16,000 to fill and £1,440 p.a. to maintain. If your office space costs £35 per sq. ft., then ten typical four drawer filing cabinets will cost £5,240 p.a. just to accommodate them, that's without the cost of copying! Office supply costs, such as paper, printer consumables, files, binders, toner, etc. continue to increase year after year.



So today is the age of electronic technology, and yet the sheer volume of non-electronic information is enormous. So much paper-based information! It's expensive in terms of filing cabinet space. It's expensive to file and retrieve, and then there's the risk that a disaster like fire, flood or malicious damage could destroy all the information in an instant. So what do we do? Duplicate all the information and pay off-site storage warehouses? Outsource to a Disaster Recovery company?

**Pressure, pressure, pressure!**

In today's market place, everything is needed yesterday. If you can't keep up with the pace, you could lose existing business and be bypassed by new prospects. Professional and government departments are becoming more demanding with the threat of random checks. And not forgetting that abundance of official documentation that needs to be instantly accessible to ensure you remain compliant.

**And as if this isn't enough!**

There's the administrative problems of your electronic data. Lost or missing files, server and network security invasions and so on. The damage to your bottom line becomes even more apparent. With profit margins becoming tighter and tighter and markets becoming more competitive, can your business cope with more risk and possible damage?

**So what can you do?**

Until recently, document management systems were out of reach to the small to medium business. However prices have come down to such a level that a sophisticated, easy-to-run system can cost as little as £1 a day per user. This means that an Electronic Document Management System is now within reach of even the smallest business. But please remember the price is by no means the only benefit.

# Give Your Business The Competitive Edge. Reduce Your Costs, Storage Space Whilst Improving Your Productivity, Customer Service And Information Security. Share Documents Securely And Prepare Against Lost Or Damaged Paper Which Ones Are Most Relevant To You?

## Guarantees

Sceptical of how practical and easy to use this document management software really is? Of course you are! That's why we back up our audits with risk-free 30 day trials. Only when you have proven the benefits to your business will you want to make any investment.

**GUARANTEES THAT MEAN WE ARE HAPPY TO TAKE ALL THE RISKS AWAY FROM YOUR BUSINESS.**



**Is That Important Document Readily Available?**

- ◆ Reduce costs
- ◆ Improve productivity
- ◆ Improve customer service
- ◆ Reduce storage space
- ◆ Find documents easily and quickly
- ◆ Prevent lost documents
- ◆ Make documents easily available
- ◆ Meet compliance regulations
- ◆ Secure documents from unauthorised access

Whatever the size of your business, implementing a document management solution will bring a host of benefits, giving you the competitive edge.

## Why implement a document management solution?

- Reduce costs
- Improve productivity
- Improve customer service
- Reduce storage space
- Find documents easily and quickly
- Prevent lost documents
- Make documents easily available
- Secure documents from unauthorised access
- Meet compliance requirements

Quadtronix have a range of products to help improve your business, and allow you to offer your customers a higher level of service, whilst reducing costs and increasing productivity.

We don't expect you to know exactly what you require. All we need to know is what your problems and issues are, what is giving you a headache and what you are looking to achieve and gain from document management.

Because everyone's requirements are different, we offer a completely free survey which entails:

- ◆ Visiting your office
- ◆ Ascertaining your areas of concern and major issues, i.e. space, archiving, audit trails, productivity, customer service
- ◆ Walk the floor to gain a true understanding of your processes, file structure and mechanisms
- ◆ Explain how Document Management will resolve your issues and how the benefits will impact your environment and processes
- ◆ Explain the ROI (return on investment) you can expect
- ◆ Discuss timescales, budgets, leasing and finance
- ◆ Give you the option to have a working demonstration, detailed written quotation, trial system, or simply leave you alone to digest the information.

**To book your free document management survey where we will tell you the facts about Document Management and show you how YOUR organisation can save time, space and money, simply call free on 0800 252 282, email [rsvp@quadtronix.co.uk](mailto:rsvp@quadtronix.co.uk) or log your details online.**

# Here To Help. Empowering Businesses To Change, Grow And Prosper.

"I should like to strongly recommend Quadtronix as a supplier of Colour and Black and White Printers and Copiers. We have found their maintenance service to be particularly efficient and they are now the main supplier to Barnardos. I have no hesitation in recommending this company."

A. Hague  
Divisional Admin Officer  
Barnardos  
London

"Flexible and reliable equipment which enables us to give our clients a professional service. Quadtronix are very good at providing a back up service if we experience any difficulties. The overall cost is very reasonable and understandable as it wraps up printing and servicing all in one bill."

Richard Loren  
Director  
Loren Design Ltd

"In addition to prompt service call outs a member of the sales team has visited me on two occasions to check that we were satisfied with their service."

D.J. Herbert  
Office Manager  
Christiania Bank Norway  
(London Branch)

We are happy to advise on and supply you with any product ranging from a standalone printer, a single fax machine, consumables up to a large departmental multifunctional. If you need help, simply ask.

## Printers

Our wide range of printers include every type imaginable, from the small desktop version to the large wide format poster printer and includes business card printers and even the desktop multifunctional all-in-one products.



High-speed,  
high-precision  
plotters

If you cannot justify your own business card printer, then we will print them for you at a very competitive rate, tailored to your requirements.

## Scanners

We advise on and supply all types of scanners, including small desktop versions, cheque scanners and large document management scanners. For those who have a large amount of scanning and cannot do this in-house we offer a bureau service just for this.

## Software

We specialise in software products such as Windream, Scanfile, FileDirector, Uniflow and EcoPy.



Free Software  
Demonstrations

## Finance Options

If you would rather keep the money in your business rather than tie it up in depreciating assets, then we arrange financing options tailored to your requirements.

## Maintenance

We offer our own Maintenance Agreement covering Laserjet Printers and Fax Machines (HP, Compaq, Kyocera and Canon) even if the products were not supplied by us.

## Short Term Rentals

At Quadtronix we appreciate there are times when purchasing a new machine is not possible or necessary. That's why we have a wide selection of fully reconditioned machines available for rental, short-term hire or outright purchase. Our range includes printers, fax machines and digital copiers. Options include document feeders, duplexing units and sorting features.

# Whatever Your Challenge, We Are Here To Improve Your Efficiency And Productivity With Our Experience And Wide-Range Of Knowledge.

Colour,  
Black and White,  
Wide Format  
Printing

Consultations,  
Advice,  
Site Surveys,  
Audits,  
Print Samples,  
Demonstrations  
Free Trials,  
Quotations  
**ALL FREE**

Rental,  
Short-Term Hire,  
Second-Hand,  
Reconditioned

Outright  
Purchase,  
Leasing,  
Financing  
Options

SCANNING

MULTI-FUNCTIONALS

COPYING

PRINTING

YOUR  
ORGANISATION'S  
INFORMATION  
  
PAPER-BASED  
OR  
ELECTRONIC  
FORMAT

FAX

DOCUMENT  
FINISHING

SERVICE  
AND  
SUPPORT  
PACKAGES

SCANNING  
BUREAU  
SERVICE

COST  
ACCOUNTING  
RULES-BASED  
PRINTING  
SOFTWARE

EMAIL  
MANAGEMENT  
SOFTWARE

ELECTRONIC DOCUMENT MANAGEMENT  
SYSTEMS

# With A 98% Repeat Business Rate, We're Confident You'll Like Our Service, And See Tangible Benefits To Your Business.



"I have found the staff at Quadtronix to be helpful and professional. Both the sales and the Engineers that come out to site. I would happily recommend them as a good supplier and will continue to use them in the future."  
Mr Alistair Rynish  
Company Director  
First Point Group



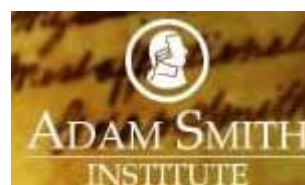
Business Partnership

"If you start getting calls from Financial Advisors all over the Country, it's my fault, as we are more than satisfied with your services."  
Martin Fairchild  
JDC Independent  
Financial Advisors



Alliance Partner

- ◆ Operating in London and the Home Counties since 1990
- ◆ Document Production
- ◆ Document Capture
- ◆ Document management solutions
- ◆ A senior management team with collectively over 120 years' experience
- ◆ Large team of highly experienced Sales Executives under continual training
- ◆ Problem-solving service technicians - 92% resolved on first visit
- ◆ Clients are from every type and size of business, from small legal to government departments, clients include:



# Well Trained Engineers, Award-Winning Service Levels, And Fast Problem Solving. It All Adds Up To Hassle-Free Document Production And Management For You.



Certificate No. 7450

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We pride ourselves on being different - anyone can sell you a copier and deliver the box, but choosing the wrong company could seriously damage your wealth.

Whether you need to update your copier, link your equipment or set up an entirely new network, we have the products, the experience and the expertise to help you do it.

Our employees know all there is to know about the products we sell, because they're trained by the companies that make them. When your new equipment is up and running, you can count on levels of service and support that have earned us the highest possible accreditations like Canon's DSA Gold standard, the Business Partner Programme for network support, the NQA ISO 9001:2000 and ISO 14001 Environmental Award.

At Quadtronix, we configure, deliver and install. Then we train your personnel to use your new equipment. Should you run into any difficulties, freephone access to your own dedicated account manager solves problems fast. If you need technical on-site help, we'll be there within four hours. Quadtronix resolves 92% of problems on the first visit, we'll have you up and running in no time. We're even happy to service equipment not purchased from us.

It all adds up to better value. Our goal is to offer a complete, end-to-end service that maximises your return on investment. Our customer satisfaction surveys tell us we're succeeding. Our repeat business proves it.

- ISO9001:2000 accredited with audits completed by NQA
- Canon and Kyocera Centre of Excellence for Docklands and the City/ West-End
- Service and Support packages to exceed your demands
- Strict attention to your Total Cost of Ownership (TCO)
- Dedicated Account Management Team
- Simple, clear and easy to understand invoicing
- Flexible delivery, payment and installation options
- Total product lifetime guarantee
- Regular updates and ongoing training included to ensure you always get the most from your investment
- Quarterly management review meetings to ensure consistency of support and supply
- Based in London Docklands since 1990 and Members of Institute of Directors, London Chamber of Commerce, Docklands Business Club and Business Network International.

# Finding The Right Answers For Your Business Isn't Difficult, When You Know Where To Look. So If You Want Your Business To Grow And Prosper, Take The Next Step.



A Print Audit isn't just for those thinking of upgrading.

This free service and resulting report could prove that your business is already in the peak of health.

You may already be using the most cost-effective solution, are as productive as possible and are doing your bit for the environment by using the greenest products.

Wouldn't it be a bonus to have this in writing?

Having our in-depth report in your hands would provide you with the evidence that you have been independently audited and are already using the best solution for your company.

If you require assistance with your business challenge, whether it be a demonstration of a wide format printer, a quotation for a desktop printer, a brochure for a standalone fax machine or simply a delivery date for a consumable, give us a call and if we can help we certainly will.

If you are considering an upgrade of your printers or copiers, or you are keen to discover ways of reducing your print and document costs, then take advantage of our no obligation **FREE PRINT AUDIT**. However, please don't wait to book your audit, as we only make a maximum of 4 appointments available each month.

Simply pick up the phone and call one of our experts on 0800 252 282, email [rsvp@quadtronix.co.uk](mailto:rsvp@quadtronix.co.uk) or log your details online at [www.quadtronix.co.uk](http://www.quadtronix.co.uk)

If you feel you are drowning in paperwork, or are unable to manage your documents effectively, or your staff cannot access the information they need quickly and accurately, then we recommend you apply for a free **DOCUMENT MANAGEMENT SURVEY**.

Simply pick up the phone and call one of our experts on 0800 252 282, email [rsvp@quadtronix.co.uk](mailto:rsvp@quadtronix.co.uk) or log your details online at [www.quadtronix.co.uk](http://www.quadtronix.co.uk)

Reduce your carbon footprint whilst reaping the benefits of changing to cartridge-free, eco-friendly Kyocera printers.



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... When you only need to replace these?



Replacing the print cartridge when the toner runs out, is like replacing the engine when your car runs out of fuel.



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